

Elisa Law

PROJECT MANAGER (SHE/HER)

Relentlessly positive and creative plate spinner. Eager to contribute to team success through hard work, vision sharing and enthusiasm. Motivated to stay professionally inspired and inspire others.

Work History

2020-02 -
Current

Exhibit Designer

Friends Of Magnuson Park, Seattle, WA

- Collected details about unique features and constraints of exhibition space, as well as potential themes and budget limitations to complete optimal designs.
- Arranged and analyzed historical information to create essential narrative supported by primary sources, while maintaining accessibility for diverse audiences
- Was offered Executive Director contract to begin January 2021

2018-05 -
2020-10

Women's Suffrage Centennial Coordinator

Washington State Historical Society, Tacoma, Washington

- Promoted Washington's suffrage centennial brand identity by creating a logo, attractive, user-friendly and unique website and complimentary social media platforms
- Researched, wrote and designed traveling panel exhibition entitled "Washington Women Led the Way"
- Conceived and implemented statewide commemorative programming, including the new Votes for Women Centennial Grant program

2016-06 -
2018-08

Project Manager

Project 562 Changing The Way We See Native America, Nationwide

- Served as primary point of contact for Project 562 emails, phone calls and social media outreach
- Organized international and domestic travel arrangements for up to three staff members, including all transportation and hotel stays
- Developed ideas, produced and edited video projects for various Project 562 platforms
- Interfaced with interviewees to define project scopes of work, including budgets, creative vision and deliverable schedules
- Researched grant and funding proposal opportunities in philanthropic databases to identify potential income sources.
- Wrote, reviewed and edited proposals for grants, gifts and contracts.
- Maintained and built social media following on social media platforms (YouTube, Facebook, Instagram) and updated website

Contact

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Phone

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E-mail

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LinkedIn

<https://www.linkedin.com/in/elisa-law/>

Skills

Adobe Creative Suite

Photo and Video Editing

Historical Research & Accessible Writing

Wikipedia Editing

Museum Database Systems - ARGUS, Mimsy, and PastPerfect

Grant Writing & Administration

Social Media Wizardess

2014-05 -
2016-09

History & Heritage Specialist

Japanese Cultural & Community Center Of Washington, Seattle, WA

- Manage multi-year National Park Service Japanese American Confinement Sites (JACS) grant
- Researched, wrote and designed an AKCHO and WaMA award winning permanent exhibit and book on the Seattle Japanese Language School's post-WWII history
- Developed content through oral history and archival work
- Ran regular Advisory Committee meetings
- Hired and managed contracted employee artist, designer, installer and editor

2012-09 -
2014-06

Researcher / Collections Assistant

Henry Art Gallery, Seattle, WA

- Research and catalog Japanese textiles and fine art collection at the Henry Art Gallery
- Inventory objects, keep records in Mimsy database system and monitor temperature and humidity levels within collection
- Build costume and object-specific mounts to highest industry standards
- Assist visiting researchers and lecturers with art handling during set up and break down of Study Center lectures

2009-09 -
2011-12

Educator / Village Development Officer

United States Peace Corps, Apia, Samoa

- Serve as Ministry of Education, Sports and Culture appointed full-time primary school English and Social Studies teacher
- Successfully write and administer grant projects to improve infrastructure, access to education and promote rural economic development
- Supervise national health initiatives at the rural village level

Education

2012-09 -
2014-06

Master of Arts: Museology

University Of Washington - Seattle

2013-09 -
2014-06

Graduate Certificate: International Development

University Of Washington - Seattle

2003-01 -
2007-06

Bachelor of Arts: Anthropology

University Of Washington - Seattle